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BUREAU OF ATTENDANCE AND
MIGRATORY SCHOOLS
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CHIEF OF BUREAU

State of California
Department of Education

DIVISION OF RURAL EDUCATION

POST OFFICE BOX 618
SACRAMENTO

4

November 8, 1928

Mr. Henry C. Groseclose,
Virginia Polytechnic Institute,
Blacksburg, Virginia

Dear Mr. Groseclose:

Inclosed is an application for a charter for the Future Farmers of America. We are also inclosing a copy of the State constitution and by-laws, a copy of our State program of work, list of local chapters and membership, and a check for \$5.00.

We have designated Mr. Arthur Ketterlin and Reid Lockhart of the Santa Rosa High School, Santa Rosa, California, as delegates to the National Congress at Kansas City.

Very sincerely yours,

Julian A. McPhee
Chief, Bureau of
Agricultural Education

JAM:AMD

THE FUTURE FARMERS OF AMERICA

Application for Charter

#4

To Henry C. Groseclose,
Blacksburg, Va.

We, Howard F. Chappell, President; Henry M. Skidmore, Secretary; and Julian A. McPhee, Adviser, officers of the State organization known as the Future Farmers of California, a State organization for students of vocational agriculture, having at present five (5) chapters and two hundred twenty five (225) members, and being empowered to act for this organization, do hereby make application to be chartered as a branch of the "Future Farmers of America".

We are attaching to this application (1) the proposed State constitution and by-laws under which we desire to work; (2) a copy of our State program of work for the year; (3) a list of all local chapters and a statement of the total membership of each; and (4) a check for \$5.00 to cover cost of issuing charter.

The names and addresses of our State officers are as follows:

	<u>STATE FARMERS</u>	
President:	Howard F. Chappell	- San Jose State Teachers' College - San Jose, Calif.
Vice-President:	A. G. Rinn	- Chico State Teachers' College - Chico, Calif.
Treasurer:	E. W. Everett	- Fresno State Teachers' College - Fresno, Calif.
Secretary:	Henry M. Skidmore	- University Farm - Davis, Calif.
Reporter:	Richard J. Werner	- San Jose State Teachers' College - San Jose, Calif.
Advisor:	Julian A. McPhee	- Post Office Box 615 - Sacramento, Calif.

If granted a charter, we promise to comply with the national constitution and by-laws of the Future Farmers of America and to work for the success of the organization.

We certify that the information given in this application and attached hereto is correct.

Signed Howard F. Chappell
State President

Henry M. Skidmore
State Secretary

Julian A. Mather
State Adviser

LOCAL CHAPTERS AND MEMBERSHIP OF EACH

School	Address	No. of Members
Napa Union High School,	Napa, California	----- 45
Lodi Union High School,	Lodi, California	----- 50
Santa Rosa High School,	Santa Rosa, California	----- 60
Gonzales High School,	Gonzales, California	----- 30
Modesto High School,	Modesto, California	----- 40

TOTAL -----225

PROGRAM OF WORK

FUTURE FARMERS OF CALIFORNIA

IV

- I. Have each chapter do the following:
 - A. Take active part in upbuilding of community agricultural program.
 - B. Have a written program of work.
 - C. Be represented at State Convention.
 - D. Put on agricultural exhibit at some fair.
 - E. Encourage the up-grading of project work.
 - F. Encourage savings accounts for each agricultural student.
 - G. Promotional work in the upbuilding of local agricultural departments.
 - H. Promote scholarship.
 - I. Promote rural leadership.
- II. Take an active part in upbuilding the State Agricultural Program.
- III. Cooperate with various agricultural agencies, such as:
 - A. State Agricultural Society.
 - B. State Farm Bureau.
 - C. State Grange.
 - D. Farmers' Union.
 - E. Dairy Council.
 - F. Agricultural Extension Service.
- IV. Hold an annual meeting at which State officers will be elected and routine business attended to.
- V. Assist Agricultural teachers in conducting State championship judging contests.
- VI. Assist in sending championship livestock judging team to American Royal each year.
- VII. Assist in sending championship dairy cattle and dairy products judging team to the National Dairy Show each year.
- VIII. Sponsor State-wide oratorical contest on some agricultural question.
- IX. Encourage the study of cooperative marketing of farm products.

FUTURE FARMERS OF CALIFORNIA

Constitution and By-Laws

Article I. Name and Purpose of the Organization.

Section A. The name of this organization shall be the "Future Farmers of California". Members and local chapters are hereinafter referred to as the F. F. C's.

Section B. The purposes for which this organization is formed are as follows:

1. To provide recreation and fraternal relationship for vocational students.
2. To promote a sound agricultural industry for the State of California.
3. To create more interest in the application of intelligence and business principles in farming.
4. To establish the confidence of the farm boy in himself and his work.
5. To promote thrift.
6. To encourage cooperative buying and selling and afford a medium through which this activity may be carried on.
7. To create and nurture a love of country life.
8. To promote scholarship.
9. To promote rural leadership.
10. To promote a better school and community spirit.
11. To promote community improvement projects.

Article II. Organization.

Section A. F. F. C. is a state organization with local chapters in schools having organized instruction in vocational agriculture.

Section B. F. F. C. chapters shall not be organized in schools where organized instruction in vocational agriculture is not given.

Section C. Students shall meet, organize, adopt the State constitution as their own, elect officers, set up a program of work, and then apply to the state secretary for membership in the state organization. The chapters and the members may then be known as F. F. C's.

Section D. Each chapter shall consider itself a unit in the state organization. It shall use the state constitution as its own constitution and have a like number of officers and committees performing the same duties for the chapter that the state officers and committees perform for the state organization.

Article III. Membership.

Section A. Membership in this organization shall be active, associate, and honorary.

Section B. Active membership. Any student of vocational agriculture, who is regularly enrolled in a part-time, day-unit, or all-day class, is entitled to active membership in "Future Farmer" chapters upon receiving a majority vote of the members present at any chapter meeting. A member may retain his active membership for three years after completing his systematic instruction in vocational agriculture.

Section C. Associate membership. Any former student of vocational agriculture may be elected to associate membership upon receiving a majority vote of the members present at any chapter meeting. Any former active member of a "Future Farmer" chapter may be elected to associate membership upon receiving a majority vote of the members present at any chapter meeting.

Section D. Honorary membership. Instructors, school principals, superintendents, business men, and others who are helping to promote vocational agriculture may be elected to honorary membership by a majority vote of the members present at any meeting.

Article IV. Membership Grades and Privileges.

Section A. There shall be four grades of membership based upon achievement. These grades are (1) Green hand, (2) Junior farmer, (3) State farmer, and (4) American farmer.

Section B. "Green Hand". Qualifications for Election:

1. Fourteen years of age.
2. Be regularly enrolled in an all-day, part-time, or day-unit class in vocational agriculture.
3. Possess facilities for and have a satisfactory program of supervised practice.
4. Receive a majority vote of the members present at a regular meeting of the local chapter of "Future Farmers of California".

Section C. "Junior Farmer". Qualifications for Election:

1. Satisfactory completion of at least one year in vocational agriculture, including a program of supervised practice.
2. Earn and deposit in a bank, or otherwise productively invest at least \$25.00.

Note. - Any modification of (2) above must be approved by the State adviser.

3. Be regularly enrolled in vocational agriculture with an amplified supervised practice program.
4. Recite from memory the "Future Farmers" creed.
5. Be able to lead a group discussion for ten minutes.
6. Receive a majority vote of the members present at a regular local chapter meeting of "Future Farmers of California".

Section D. "State Farmer Degree". Qualifications for Election:

1. At least two years of systematic instruction in vocational agriculture with an outstanding supervised practice program in operation.
2. Pass some occupational test supplied by the State staff.
3. Earn and deposit in a bank, or productively invest at least \$200.00. This may include the \$25.00 saved while advancing to the grade of "Junior Farmer".
4. Be familiar with parliamentary procedure by having held office in the local chapter or by passing satisfactory test.
5. Be able to lead a group discussion for forty minutes.
6. Make the school judging team, debating team, or some other team representing the school.
7. Show marked attainment in scholarship in all school subjects (average grade 85 or above).
8. Possess qualities of leadership as shown by having held responsible positions in connection with student and chapter activities.

Section E. Associate and honorary members shall not vote nor shall they hold any office except that of adviser in the State and local organizations

Section F. Associate and honorary members are eligible to election to any degree provided they have done outstanding work in promoting vocational agriculture and the organization of Future Farmers of California.

Article V. Officers.

Section A. 1. The officers of the "Future Farmers of California" shall consist of a president, vice president, secretary, treasurer, adviser, and reporter. These officers shall be elected annually by a majority vote of the delegates present at a regular State convention of "Future Farmers". The officers shall perform the regular duties of the respective officers. Each local chapter shall be entitled to two delegates in the State convention, who shall represent the local chapter in balloting for officers and members who are nominated to be advanced to the grade of "State Farmer".

2. Officers of the local chapters shall be identical with those for the State organization and shall be elected annually at a regular meeting of the local chapter.

Section B. The executive committee of the State organization of "Future Farmers of California" shall consist of the State officers ex-officio and three active members elected by the delegates in State convention. This committee shall perform the usual duties of an executive committee, review and approve receipts and disbursements, act as a nominating committee, and be responsible for the welfare of the organization.

Article VI. Meetings.

Section A. A meeting of the State Convention of "Future Farmers of California" will be held annually and at least 30 days prior to the meeting of the National Congress of "Future Farmers of America", at such time and place as may be determined upon by the State Executive Committee.

Section B. Local chapters shall hold their meetings monthly or oftener and at such time and place as may be decided upon by the Executive Committee of the Local Chapter.

Article VII. Dues.

Section A. Membership dues in a State organization shall be fixed by the State Executive Committee subject to approval by a majority vote of the delegates present at the State Convention of "Future Farmers of California".

Section B. The dues of any local chapter shall be fixed by a majority vote of the membership of that chapter.

Article VIII. Amendments

Section A. Amendments to the State constitution shall be submitted in writing by the delegates from any chapter at any annual State Convention of "Future Farmers". Amendments may be adopted by a two-thirds vote of the delegates present.

Section B. In order to secure flexibility by-laws may be adopted to fit the needs of the State organization or local chapter, providing they are not in conflict with the State constitution, which is also the constitution for each chapter.

Article IX. Insignia.

Section A. The insignia of the "Future Farmers of California" shall be made up of four symbols, namely (1) cross section of an ear of corn, representing common agricultural interests, since corn is native to America and grown in every State; (2) the owl, representing wisdom; (3) the plow, representing tillage of the soil, the basis of modern agriculture, and (4) the rising sun, representing progress.

Section B. All active, associate, and honorary members shall be entitled to wear the insignia. All "Green hands" are entitled to wear a bronze insignia. All "Junior farmers" are entitled to wear a gold insignia. All members elected to the degree of "State farmer" are entitled to wear the gold insignia on a rectangular key base.

CALIFORNIA ASSOCIATION - FUTURE FARMERS OF AMERICA

CONSTITUTION

Adopted April 22, 1933

Revised May 10, 1955

ARTICLE I. Name and Purpose of the Organization.

Section A. The name of this organization shall be the "California Association, Future Farmers of America". Members and local chapters are hereinafter referred to as Future Farmers of America. The local chapter name shall be identical with the name of the town or city where located, or the name of the local community in which the school is situated.

Section B. The purposes for which this organization is formed are as follows:

1. To develop competent, aggressive, rural and agricultural leadership.
2. To strengthen the confidence of the farm boy in himself and his work.
3. To create more interest in the intelligent choice of farming occupations.
4. To create and nurture a love of country life.
5. To improve the rural home and its surroundings.
6. To encourage cooperative effort among students of vocational education in agriculture.
7. To promote thrift among students of vocational education in agriculture.
8. To promote and improve scholarship.
9. To encourage organized recreational activities among students of vocational agriculture.
10. To supplement the regular systematic instruction offered to students of vocational education in agriculture.
11. To advance the cause of vocational education in agriculture in the public schools of California.
12. To encourage members in the development of individual farming programs and establishment in farming.

ARTICLE II. Organization.

- Section A. The California Association of Future Farmers of America is a chartered state association affiliated with the Future Farmers of America, a national organization. The state association is made up of affiliated local chapters which may be organized only in schools having Smith-Hughes vocational agriculture under the California State Plan for Vocational Education in Agriculture. Collegiate chapters may also be organized under the direct jurisdiction of the California State Association.
- Section B. The State Organization shall be divided into six geographical regions as hereinafter defined. The regions shall be defined as including the following counties:
1. Superior: Butte, Colusa, Glenn, Lassen, Modoc, Nevada, Placer, Plumas, Shasta, Sierra, Siskiyou, Sutter, Tehama, Trinity, Yuba.
 2. North Coast: Alameda, Del Norte, Humboldt, Lake Marin, Mendocino, Napa, San Francisco, San Mateo, Sonoma.
 3. Central: Alpine, Amador, Calaveras, Contra Costa, El Dórado, Mariposa, Merced, Mono, Sacramento, San Joaquin, Solano, Stanislaus, Tuolumne, Yolo.
 4. South Coast: Monterey, San Benito, San Luis Obispo, Santa Clara, Santa Cruz, and Santa Barbara County with the exception of Carpinteria.
 5. San Joaquin Valley: Fresno, Inyo, Kern, Kings, Madera, Tulare.
 6. Southern: Imperial, Los Angeles, Orange, Riverside, San Bernardino, San Diego, Santa Barbara (except Santa Maria and Santa Ynez), Ventura.
- Section C. Local Young Farmer Chapters of the California Young Farmers Association are encouraged by the California Association of Future Farmers of America.
- Section D. Collegiate chapters designed primarily for training prospective teachers of vocational agriculture in their duties as local advisers of F.F.A. may be established in institutions recognized for the training of teachers of vocational agriculture.
- Section E. The local adviser of any local chapter must be a California certified Smith-Hughes Agricultural teacher.

ARTICLE III. Membership.

- Section A. Membership in this organization shall be active, associate, collegiate, and honorary.

Section B. Active membership. Any male student not over twenty-five years of age who is regularly enrolled in an all-day, day-unit, or part-time vocational agricultural class is entitled to active membership in the Future Farmers of America upon payment of state and national dues and upon receiving a majority vote of the members present at any chapter meeting. A former active member may retain his active membership for three years after the first national convention following graduation from high school or completing his systematic instruction in vocational agriculture, upon payment of annual dues, attendance at meetings, and reasonable participation in activities of the organization. No individual, however, may retain his active membership beyond his twenty-fifth birthday.

A member who is in good standing at the time he is inducted into the armed forces of the United States of America shall be in good standing during the period of his induction without further payment of dues or attendance at meetings. Time spent in the armed forces shall not be considered as elapsed time in determining the maximum period of three years after the first national convention following completion of high school vocational agriculture class room instruction or leaving school. Members making use of this waiver of service time for the purpose of maintaining active membership for application for advanced degrees, must resume active participation within six months after having been honorably discharged from service, indicating such a desire by payment of dues and attendance at meetings.

A member who has transferred to California from another state or territory of the United States and who presents satisfactory evidence that he was a member in good standing in that state or territory shall be accredited as a member in good standing in the California Association, upon payment of the annual dues of the California Association, and shall be entitled to all rights and privileges of membership in the California Association.

Section C. Associate Membership. After three years active membership following completion of his systematic instruction in vocational agriculture, a member automatically becomes an associate member of the Future Farmers of America. Any former male student of vocational agriculture may be elected to associate membership upon receiving a majority vote of the members present at any regular chapter meeting.

Section D. Collegiate Membership. This may include all trainees preparing to teach vocational agriculture and former active F.F.A. members who are enrolled in the institution concerned.

Section E. Honorary Membership. Instructors, school principals, superintendents, business men, farmers and others who are helping to advance vocational agriculture in the Future Farmers of America may be elected to honorary membership by a majority vote of the members present at any regular meeting. Honorary membership shall be limited to the Honorary Chapter Farmer Degree in the local chapter, and Honorary State Farmer Degree in the State Association.

Section F. In order to apply for an advanced degree in the F.F.A. organization, an applicant must have had continuous membership in the organization, unless conditions made such membership impossible.

ARTICLE IV. Membership Grades and Privileges:

Section A. There shall be four grades of membership based upon achievement. These grades are: (1) Green Hand, (2) Chapter Farmer, (3) State Farmer, (4) American Farmer.

Section B. Green Hand Degree. Qualifications for Election:

1. Be regularly enrolled in a class in vocational agriculture.
2. Possess facilities for, and have, a satisfactory program of supervised farming.
3. Recite from memory the Creed of the Future Farmers of America.
4. Be familiar with the purposes of the Future Farmers of America and the program of work of the local chapter.
5. Receive a majority vote of the members present at a regular meeting of a local chapter of Future Farmers of America.

Section C. Chapter Farmer Degree. Qualifications for Election:

1. Must have held the Degree of Green Hand for at least one year immediately preceding election to the Degree of Chapter Farmer and have a record of satisfactory participation in the activities of the local chapter.
2. Must have satisfactorily completed at least one year of instruction in vocational agriculture, having in operation an improved supervised farming program, and be regularly enrolled in a vocational agriculture class.
3. Be familiar with the purposes and programs of work of the State association and national organization.
4. Be familiar with the provisions of the constitution of the local chapter.
5. Be familiar with parliamentary procedure.
6. Be able to lead a group discussion for fifteen minutes.
7. Must have earned by his own efforts from his supervised farming program and deposited in a bank or otherwise productively invested at least \$50.00.
8. Receive a majority vote of the members present at a regular local chapter meeting.

Section D. State Farmer Degree. Minimum Qualifications for Election:

1. Must have held the Degree of Chapter Farmer for at least one year immediately preceding election to the Degree of State Farmer, have been an active member of the F.F.A. for at least two years, and have a record of satisfactory participation in the activities of the local chapter.
2. Must have satisfactorily completed at least two years of instruction in vocational agriculture at the time of making application, have in operation an outstanding program of supervised farming, and be regularly enrolled in a vocational agriculture class (or have completed all the vocational agriculture offered in the school attended).
3. Be familiar with the provisions of the constitution of the State association and national organization.
4. Demonstrate proficiency in parliamentary procedure.
5. Be able to lead a group discussion for forty minutes and pass some occupational or F.F.A. test provided by the State executive committee.
6. Must have earned by his own efforts from supervised farming or other supervised agricultural work and deposited in a bank or otherwise productively invested at least \$500 (at least \$333.34 of the amount must be derived from his productive enterprises).
7. Show outstanding ability as evidenced by his leadership and cooperation in student, chapter, and community activities, and have a satisfactory scholarship record as certified to by the local school superintendent or principal.
8. Must have participated in an outstanding way in activities for community improvement and the development of agriculture.
9. Each State shall be entitled to elect ten qualified individuals annually, but where State membership exceeds 500, not more than 2% of the total State membership shall be elected (fractions counted to the nearest whole number). Written records of achievement verified by the local adviser shall be submitted to the State adviser by the local executive committee at least one month prior to the State Convention. A committee appointed by the State adviser will then review the records, prepare briefs, and submit their findings to the State adviser, who will make his recommendations to the State executive committee. This committee will nominate at the regular State convention the candidates who have been found most worthy to receive the honor. Briefs of the records shall be made available to the delegates when the candidates are nominated. The delegates shall then proceed to elect to the Third Degree the candidates found most worthy.

10. One or more outstanding State Farmers may be designated as "Star State Farmer" and "Regional Star State Farmers." Selection shall be based upon recommendations of the committee appointed by the State Adviser to review State Farmer applications.

11. An honorary State Farmer Degree may be awarded to men performing an outstanding service to the Future Farmer Program.

Section E. A record of all Green Hand and Chapter Farmer initiations shall be kept in the office of the local chapter.

Section F. A record of all State Farmers and honorary State Farmers shall be kept in the State F.F.A. office.

Section G. Associate and Honorary members shall not vote nor shall they hold any office except that of State Adviser, Assistant State Adviser, Regional Adviser, or Adviser in local organizations.

Section H. Only members who have been elected to the degree of State Farmer may hold state office. Officers in the regional organizations may be Chapter Farmers. Officers in local chapters must not rank lower than the grade of Chapter Farmer after the organization has been established in any given school for a period of one year or longer.

ARTICLE V. Officers.

Section A. The officers of the California Association of Future Farmers of America shall be President, Vice President, Secretary, Treasurer, Reporter, Sentinel, State Adviser, Assistant State Adviser and Regional Advisers. These officers, one delegate from each region, and the officers of the previous year shall constitute the California Future Farmers of America Executive Committee. Members of the Bureau of Agricultural Education and the President of the California Agricultural Teachers' Association and the President of the California Young Farmers are ex-officio members without voice. The Executive Committee shall have full authority and control over the organization, subject only to such regulations and by-laws as may be adopted by the California Association of Future Farmers of America. The elective officers of the State Organization shall be elected annually by a majority vote of the delegates present at a regular State Convention. The State Adviser, Assistant State Adviser, and Regional Advisers are not elected each year, as they are automatically elected by reason of their respective positions in the State Bureau of Agricultural Education as State Supervisor, Assistant to the State Adviser of the Future Farmers of America and Regional Supervisors.

Section B. All elective state officers shall hold office for one year after election, or until their successors are elected, unless removed from office for cause by the Executive Committee. All vacancies may be filled by the president until the next regular election.

Section C. Officers of the local chapter shall consist of a President, Vice President, Secretary, Treasurer, Reporter, Sentinel and Adviser. Other officers may be designated if desirable. Officers of the local chapter shall be elected annually or semi-annually at a regular meeting of the local chapter.

ARTICLE VI. Meetings.

Section A. The California Association of Future Farmers of America shall hold an annual convention the time and place to be determined by the Executive Committee, and should be at least forty-five days prior to the National Congress of the Future Farmers of America. Each local chapter in good standing shall be entitled to two voting delegates at the annual convention.

Section B. Travel of one official delegate from each Chapter represented at the Annual State Convention will be reimbursed to the extent funds are available for this purpose from annual state dues and accumulated balances.

Section C. Local chapters shall hold their meetings monthly or more often.

ARTICLE VII. Dues

Section A. Actual membership dues in the California Association including the magazine and all other privileges shall be fixed by the State Executive Committee on the basis of a budget submitted to the Executive Board by the Finance-Audit committee approved by the Adviser, and a majority vote of the delegates present at the Annual Convention. National dues shall be in addition to the California Association dues.

Section B. Dues shall be due and payable starting July 1 of each year. A member will retain his active membership for a period of 120 days after the fiscal year expires on June 30. A chapter to remain in good standing must have a paid-up membership of at least 75% of the male Smith-Hughes agricultural enrollment as of October 1. A chapter will retain its standing on the basis of the previous enrollment and dues paid for a period of 120 days following the end of the regular fiscal year.

Section C. Dues of any local chapter shall be fixed by a majority vote of the membership of the chapter.

ARTICLE VIII. Insignia and Uniform.

Section A. The insignia of the Future Farmers of America shall be made up of five symbols, namely, (1) the plow, representing tillage of the soil, the basis of modern agriculture; (2) the owl, representing wisdom; (3) the rising sun, representing progress; (4) cross section of an ear of corn, representing common agricultural interests, since corn is native to America and is grown in every State; (5) the insignia shall carry an American eagle surmounting the cross section of the ear of corn indicating the national scope of the organization. The emblem shall also carry the three letters "F.F.A." and the words, "Vocational Agriculture."

Section B. Emblems shall be uniform in all associations and in recognized units thereof. All members shall be entitled to wear this emblem. All Green Hands are entitled to wear a bronze emblem pin. All chapter Farmers are entitled to wear a silver emblem pin. All members elected to the degree of State Farmers are entitled to wear a gold emblem charm. All members elected to the degree of American Farmer are entitled to wear the gold emblem key.

Section C. "Honorary Chapter Farmers" are entitled to wear either the regulation silver emblem degree pin or a similar pin in gold; "Honorary State Farmers" are entitled to wear the regulation gold emblem charm; "Honorary American Farmers" are entitled to wear the regulation gold emblem key.

Section D. Collegiate chapter members and advisers are entitled to wear an owl pin of special design.

Section E. Local chapters may award to their outstanding meritorious members irrespective of degrees held, State-designated Future Farmers of America Emblem Awards. The local chapter will follow the score card approved by the California Association of Future Farmers of America in the selection of its members to receive such an award.

Section F. The official uniform to be worn while showing at fairs and livestock shows shall consist of white trousers, white shirt with the FFA emblem, and the official FFA necktie. The official dress uniform shall include the official jacket and necktie, which may be worn with any dress shirt, and appropriate slacks or trousers.

ARTICLE IX. Chapter Awards

Section A. California chapters meeting requirements as outstanding chapters shall be given appropriate awards. The requirements for these awards shall be determined by the Executive Committee and the Delegates at the annual State Convention, and the awards shall also be designated by the Executive Committee and delegates.

ARTICLE X. Procedure

Section A. Parliamentary procedure in all meetings of this organization shall be in accordance with Robert's Rules of Order.

ARTICLE XI. Amendments

Section A. Amendments to the State Constitution or By-Laws shall be submitted in writing at the annual state convention of the California Association of Future Farmers of America. These amendments must first be submitted in writing to the California Association Executive Committee for consideration. They shall then be prepared for voting with recommendations. Amendments to this constitution or by-laws may be adopted by a two-thirds vote of the delegates present at the Annual Convention.

Section B. A constitution and by-laws may be adopted to fit the needs of any local or regional organization providing they are not in conflict with the State or National Constitutions. This constitution may be adopted for a region or local chapter. Flexibility may be obtained through by-laws for each region or local chapter.

CALIFORNIA ASSOCIATION - FUTURE FARMERS OF AMERICA

BY-LAWS

Adopted April 22, 1933

Revised May 10, 1955

ARTICLE I. ORGANIZATION

A. Method of Issuing Charters to Chapters

The secretaries of the local chapters shall submit with their applications for charters the following information:

- a. A copy of the local chapter's constitution and by-laws, which must not conflict with the State and National Constitutions and By-laws.
- b. A copy of the local chapter's program of work for the coming year.
- c. The names of all officers of the local chapters.
- d. The name, and address of each member of the organization. The state and national dues for each member desiring membership must accompany the request for charter.
- e. The application for a charter for the local chapters to the State Adviser shall be signed by the President, Secretary and Adviser of the local chapter and shall be accompanied by a fee of \$2.25 to cover the cost of the charter, engraving, postage, etc. A charter will be granted upon such application provided the proposed constitution and by-laws are not in conflict with the State and National Constitutions of Future Farmers of America, such charter to be signed by the National President, National Executive Secretary, State President, and State Secretary. No charter will be granted to a prospective chapter unless the paid-up membership list is equal to 75% of the total Smith-Hughes enrollment at the time of making application.
- f. The Executive Committee of the State Association of Future Farmers of America shall have the power to suspend such charter upon receipt of evidence of infringement of the provisions of the State and National Constitutions.
- g. The Executive Committee on the recommendation of the Executive Adviser may withdraw the charter from any chapter which allows its paid-up membership to fall below 75% of the total Smith-Hughes enrollment continuously for a period of one year beyond the 120 days allowed at the close of each year for the payment of dues. The charter of such suspended Chapters shall be secured from the local school and placed in the State Office of the Future Farmers of America for safe-keeping. Should a chapter be thus suspended it must then make formal application to be reinstated.

- B. Students shall meet, organize and adopt a constitution not in conflict with the State and National Constitutions, elect officers similar in number to the State Officers, set up a program of work, and then apply to the State Adviser for membership in the State Association. Upon receipt of the official charter the chapter and the members may then be known as Future Farmers of America.

ARTICLE II. OFFICERS

A. Elections

1. The state officers will be elected by a majority vote of the delegates present at the annual State Convention of the "California Association of Future Farmers of America." Voting shall be by secret ballot.

B. Duties

1. President

- a. It shall be the duty of the President to preside over all meetings of the State Association of Future Farmers of America and over all the meetings of the State Executive Committee.
- b. The President shall call one meeting of the State Association each year on such date and at such place as shall be fixed by a majority vote of the Executive Committee.
- c. The President shall call special meetings of the State Association or of the Executive Committee when requested to do so by a majority vote of the State Executive Committee or by the State Adviser.
- d. The President shall appoint all special committees and may serve as an ex-officio member of these committees.

2. Vice President

- a. The Vice President shall assume all duties of the President in the event that office becomes vacant by resignation or other wise. He shall preside over all meetings in the absence of the President and shall assume such other duties of the President as are assigned him by the State Executive Committee.

3. Secretary

- a. The Secretary shall perform the duties common to such an office such as keeping an accurate record of the minutes of the State Association or the minutes of the Executive Committee, one copy of which shall be given to the State Adviser for the permanent files and one copy kept for his own files. Copies of the minutes of these meetings shall also be made available to each local chapter.

4. Treasurer

- a. The Treasurer shall be the ex-officio chairman of the finance-audit committee, and shall represent the California Association in all matters pertaining to financial budget and policy. He shall present to the State Convention an audit of the accounts of the association to be prepared under the direction of the State Adviser. The detailed expenditure of funds of the association by the Business Manager shall be done under the authority granted by the Treasurer.

5. Sentinel

- a. It shall be the duty of the Sentinel to assist in the conduct of all state-wide meetings by greeting guests, seating delegates, arranging paraphernalia, displays and decorations, and carrying out other duties assigned him by the President.

6. Reporter

- a. It shall be the duty of the Reporter to assist with the publication of the California Future Farmer Magazine, assist with collecting data for the official state report and prepare news notes suitable for publication on all meetings of the State Association. Other duties may be assigned him by the editor of the California Future Farmer or by the Executive Committee.

7. State Adviser

- a. The State Adviser is a member of the Executive Committee and an ex-officio member of all committees. It is his duty to advise the Executive Committee and other committees on matters of policy and assist the State Officers in conducting the meetings and programs.
- b. The State Adviser shall review all official state reports, pass on all applications for charters, applications for state and national honors, and other business of a state-wide nature. His word shall be final in case of interpretation of this constitution or by-laws between regular state meetings or meetings of the executive committee.
- c. The State Adviser shall handle all funds of the organization and shall prepare a detailed statement for the finance-audit committee at the close of each year's activities. He shall sign checks of the Future Farmers of America as necessary to transact the business of the association.

- d. He shall keep the permanent record of the organization and have records of membership and progress of the organization.
- e. He shall review all reports from the local chapters and inform the Executive Committee of any proceedings which appear to be in conflict with the provisions of the State and National Constitutions.
- f. He shall be in charge of all state-wide meetings of the State Association and perform such other duties as may pertain to the furtherance of the organization.

8. Assistant State Adviser

- a. The Assistant State Adviser shall be responsible for assisting the State Adviser in Future Farmers of America affairs. He shall be a member of the Executive Committee and in the absence of the State Adviser will represent him in matters pertaining to the operation and conduct of the organization.

9. Regional Advisers

- a. The regional Supervisor of Agricultural Education shall carry on the duty of Regional Adviser in his region as directed by the State Adviser.

ARTICLE III. COMMITTEES

- A. The Executive Committee shall be empowered to perform all business of the State Association between annual meetings.
- B. The State President of the Future Farmers of America shall appoint all convention committees for the consideration of state association business. Membership on convention committees shall be rotated among the various chapters alphabetically by regions, to the end that every chapter shall in due course have representation on every committee. Convention committees are those which function only during state conventions, while standing committees function throughout the year. Various special and standing committees may be appointed at the discretion of the president but these committees are mandatory: Nominating, finance-audit, program of work.
- C. The nominating committee shall consist of three members from each of the geographical regions, with the State President as chairman and State Adviser as ex-officio member. The nominating committee shall, after consideration of the possible candidates, place nominations for the various state officers. All candidates must have received the State Farmer degree. Meetings of the Nominating Committee shall be closed meetings and information given on all possible candidates shall be confidential.
- D. The Committee on Program of Work shall set up the annual objectives of the organization and suggest ways for attaining them.

- E. The finance-audit committee shall consist of three members from each of the geographical regions of the state, with the State Treasurer as chairman and with the State Adviser or his delegated representative as ex-officio member. This committee shall consider the certified audit of the books of the organization and issue a statement to the delegates on the condition of the accounts and the financial status of the organization. The committee shall prepare a budget of all Future Farmers of America funds for the following fiscal year. The budget shall be submitted to the delegates for approval and shall be used as a basis for setting the dues for the organization for the coming year.
- F. There shall be a Joint Activities committee representing the California Association of Future Farmers of America, the California Agricultural Teachers Association, the California Young Farmers, and the State Bureau of Agricultural Education. This committee is to review and recommend policies relative to the activities of the Future Farmers of America and Young Farmers, and to review and recommend regulations for state-wide activities adopted by them. The committee shall also consider any relationship problems involving these organizations and agencies. The representatives of the California Association of Future Farmers of America on the Joint Activities Committee shall be the President, Secretary and Treasurer. The State Adviser and Assistant State Adviser shall be ex-officio members without vote.
- G. There shall be a standing State FFA Camp Committee, consisting of the vice-president of the state association as chairman and the six regional FFA presidents; with the State Adviser and Assistant State Adviser as ex-officio members. This committee shall recommend policies regarding the operation of the State FFA Camp to the delegates at the State Convention, and to the Joint Activities Committee.
- H. The members of these committees shall serve until new officers are elected.

ARTICLE IV. DELEGATES

- A. Each chapter in good standing is entitled to two voting delegates to represent their chapter at the annual convention.
- B. The State Treasury of the Future Farmers of America each year will budget funds to help defray the expenses of the State President and the immediate past President to the National Congress at Kansas City. The Executive Committee shall determine the amount of money which the State organization can so provide.
- C. In the event that the State President cannot act as a delegate at the National Congress the State Adviser shall, in cooperation with the State President, delegate members of the Future Farmers of America who will act as delegates at the National Congress.
- D. Delegates to the National Congress will be expected to make the official report from the California Association to the National Congress, to secure all details of the Congress and make a detailed report at the next regular State Meeting of the California Association of Future Farmers of America.

ARTICLE V. ACTIVITIES

- A. All activities of the Future Farmers of America beyond the local level are of common interest to the California Association of Future Farmers of America, the California Agricultural Teachers Association, and the State Bureau of Agricultural Education.
- B. Policies concerning activities of all kinds shall be presented to the next meeting of the Joint Activities Committee following its adoption by either group. The Joint Activities Committee shall review changes in policy and recommend consideration.
- C. Rules and regulations for the participation by Future Farmers of America in fairs and livestock shows, and rules and regulations for participation by Future Farmers of America in judging contests leading to state and/or national competition, are the responsibility of the California Agricultural Teachers Association, in cooperation with the Bureau of Agricultural Education.
- D. Rules and regulations for the participation by Future Farmers of America in other activities of a statewide nature, are the responsibility of the California Association of FFA in cooperation with the Bureau of Agricultural Education.
- E. The actual administration of Future Farmer activities of a statewide nature is the primary responsibility of the State Bureau of Agricultural Education. The advice and assistance of responsible representatives of the California Association of Future Farmers of America and the California Agricultural Teachers Association will be solicited in carrying out the activities.
- F. The expenditure of funds in connection with the activities of the California Association of Future Farmers of America shall be the responsibility of the State Adviser, acting in accordance with established policies. The State Adviser may name a Business Manager for the affairs of the California Association, who shall transact the daily business of the organization in accordance with the policies established, and in conformity with budgets which may be established from time to time. The state treasurer of the California Association shall be provided with regular, certified audits by the State Adviser, showing all income and expenditures of the Association.

ARTICLE VI. COLLEGIATE CHAPTERS

- A. Collegiate chapters of the Future Farmers of America may be organized in institutions recognized for training teachers of vocational agriculture. Such chapters shall be organized primarily for the purpose of training prospective teachers of vocational agriculture in their duties as local advisers of Future Farmers of America.
- B. Membership may include trainees preparing to teach vocational agriculture and former active Future Farmers of America members who are enrolled in the institution.

- C. All activities of collegiate chapters of Future Farmers of America and members thereof shall be in harmony with the purposes, principles, and ideals of the Future Farmers of America organization.
- D. Each collegiate chapter shall submit to the State adviser an annual report covering program of work and achievements for the current year ending May 31.
- E. Collegiate chapters shall be chartered by, and be under the authority of the California Association of Future Farmers of America.
- F. The work of collegiate chapters shall be carried on with the regular equipment and paraphernalia of the Future Farmers of America, except that members of collegiate chapters who were not Future Farmers of America members in high school shall not be entitled to wear the regular insignia of the Future Farmers of America.
- G. All collegiate members are entitled to wear an owl pin of special design.