

**Graduate Affairs Committee
Minutes
January 22, 2013**

Present: Rafael Bahamonde, James Bjork, Ben Boukai, Ken Carow, Oliver Chen, Phil Cochran, Fred DiCamilla, Charlie Feldhaus, Monica Henry, David Koerner, Joyce MacKinnon, Gordon McCurdy, Deborah McGregor, Keith Morran, Jackie O’Palka, Cathy Pike, Sherry Queener (Chair), John Schild, David Skalnik, Vickie Smith-Daniels, Jon Story, Janice Vinson , James Wimbush & Marianne Wokeck

Staff: David Koerner, NaShara Mitchell, Sue Wheeler & Dezra Despain

Approval of Minutes – Dr. Sherry Queener

Email: Dezra Despain; dezdes@iupui.edu

IU Dean’s Report – James Wimbush

Low Enrolling degree discussion—there are good discussions taking place regarding the graduate level. This is a topic President McRobbie has engaged in. Overall, this is a time of concern for many graduate programs because of graduation rates, but this doesn’t seem to be a problem for us.

Financial literacy is important for students. There is an undergraduate financial literacy course which is being considered for graduate students on a graduate level.

Purdue University Report – Jon Story

Purdue is doing much the same as IU regarding financial aid. They are receiving support from the interim president; surveys about potential problems for student completion have been sent. Also, they are teaching students how to write training grants.

They are meeting monthly with other campuses regarding strategic planning for system wide campuses with an emphasis on online. It is difficult to communicate with other campuses because not all campuses utilize the same systems.

Associate Dean’s Report – Sherry Queener

The Campus Campaign that benefits graduate and undergraduate fellowships has shown good results.

Discussion about low enrolling degrees being handled by bundling degrees together that have the same CIP code and treat them as tracks in a single degree rather than multiple independent degrees.

Assistant Dean’s Report – Ms. NaShara Mitchell

December

The Preparing Future Faculty and Professionals Program held an excellent conference November 1-2, 2012 at the Hyatt Regency. With the theme of My Choice Careers, the

conference provided information and interaction for graduate and professional students, faculty, community members, and industry professionals learned and dialogued. From assessments, participants found the conference “hands-on, insightful, and practical.” Indiana University was one of seven universities to receive a two year-\$50,000 award from the Council of Graduate Schools (CGS) to develop new approaches for enhancing graduate skills and understanding the assessment of undergraduate learning. Both IUPUI and Bloomington campuses developed program specific to each campus and will also offer joint initiatives.

IUPUI is now a member of the Versatile PhD, a network providing real-world insight and preparation for non-academic careers for humanities, social sciences and STEM graduate students. Access to the premium content area is available through the PFFP Oncourse site.

The Underrepresented Graduate and Professional Student Organization is heavily participating in various campus activities and working to be of service to students.

January

GU2IUPUI. The IUPUI Graduate Office will host Getting You Into IUPUI October 6-8, 2013. Please save the date. The two-part program will continue to offer the original overnight program for underrepresented graduate students (Sunday, October 6-Wednesday, October 8) and the Graduate & Professional Programs Open House offering prospective students and community members departmental and program visits, workshops with topics such as financial literacy, graduate school application process, and interviewing (Monday, October 7).

Write On. The graduate student writing group is back for the spring semester. Beginning Monday, January 28, the group will meet weekly from 5:15-7:15 in UL 1170 offering dedicated writing time, peer edits, support and accountability. A member of last year's group noted she would not have completed her teaching philosophy nor quality publication submission without the dedicated time and feedback the group offered. The group will also offer monthly Saturday Intensive sessions and will work with the Writing Center and the National Center for Faculty Development & Diversity.

SROP. Please contact NaShara Mitchell if you have or are seeking graduate students for Summer Research Opportunities. Student inquiries are starting to arrive from undergraduate and graduate students with request for all disciplines and we would like to help you make a connection.

Graduate and Professional Student Government (GPSG) – Janice Vinson

The GPSG had a successful standing room only social at Stacked Pickle where approximately 120-130 students attended. Because of its success, the GPSG is considering another similar social around finals time. No date has been set as of yet.

Construction has started on the office space located on the 3rd floor of the Campus Center. It is expected to be completed in March.

The third round of Education Enhancement Grants (EEG) will close on February 8, 2013 at 5:00pm. Joyce indicated they anticipate having another round that will close in March, provided there is funding available.

The GPSG is looking at leadership changes because some of the officers are graduating in May. Joyce wants students to know that leadership positions are opening up.

Graduate Office Report – Mr. David Koerner

We are preparing for the annual maintenance meetings for the on-line application. The meetings will be held jointly by OIA and the Graduate Office. More information is forthcoming. The GAC re-confirmed their support of the Free App for targeted programs now on the on-line application. It was suggested that DSRP be added to the on-line application and get a free application.

David also talked about the number of free application request from the on-line application. GAC members asked that list be provided to the units who are requesting a free application. Then they can decide if the free application is approved or not.

Committee Business

Curriculum Subcommittee – Dr. Jackie O’Palka

The committee has not had a chance to meet due to changes because of Beth Young’s absence. However, now that there’s a new Curriculum Specialist, the committee will meet as soon as a date can be set.

Fellowship Subcommittee – Mr. David Koerner

February 25, 2013 is the deadline for application nominations for the 2013-2014 year. The fellowship recipients will be announced on March 19, 2013.

Graduate Recruitment Council – Ms. Sue Wheeler & Dezra Despain

Upcoming events: *Student Success Series* are free workshops that the library offers, and that the Graduate Office promotes. *Accelerate Acceptance*, speed sessions that inform students and answer their questions regarding graduate admissions, is scheduled for mid-May. *Boot Camp* is tentatively scheduled for July; still looking for a space that can accommodate a computer lab. *Grad Expo* will be held Tuesday, September 24.

Program Review – Dr. Sherry Queener

Graduate Certificate in KSBI Medical Management Proposal -- **APPROVED**

Targeted to working professionals and to the greater Midwest area; 50% is taught online and 50% is taught on the weekend. This is a 15 credit hour certificate.

Graduate Certificate in KSBI Six Sigma Lean Proposal -- **APPROVED**

Taught one weekend a month, the rest is online; this is an 18 credit hour certificate.

Graduate Certificate in KSBI BOM Proposal -- **APPROVED**

Targeted to practicing physicians; this is an 18 credit hour certificate. A question was brought up about dentists. Vickie indicated that right now this is for physicians, but there’s potential to initiate something similar for dentists.

Curricular change in MS in Event Tourism -- **APPROVED**

Discussion

Plagiarism discussion

Joyce MacKinnon brought up the concern about plagiarism and appropriate citation. More students are plagiarizing. She asked what might be the root cause and what can we, as educators, do to help students understand how serious this is. What is the underlying issue? Several possibilities were voiced by various members.

- Young students today are growing up in a cut and paste world where it is easy to find information on the Web, copy it, paste it, then send it on. This leads to students not owning the information they find.
- Faculty is not consistent in checking sources, or making a clear case of the seriousness of plagiarism. Faculty may not have resources they can utilize to help them address plagiarism.

Some possible solutions mentioned by various committee members are to use websites such as Turn It In (turnitin.com) both for the faculty member to check and for the faculty to teach the students how to check. Teach students how to quote, summarize, and paraphrase. Educate the faculty on how to discourage plagiarism.

Dr. Queener recapped the discussion by saying we need to gather resources and make them available to this committee, gather best practices, and teach students to take ownership of the material in their chosen field.

Application Fees

David Koerner asked how aggressive the Graduate Office must be in collecting fees since the majority of the revenue from the fees goes to the program. It was decided that the Grad Office would send those who haven't paid their application fees to the schools. The schools would then determine if the application fee should be waived.

Strategic Initiatives

The committee in which Dr. Queener is a member is looking at how to increase the Ph.D. students on this campus.

Other

Discussion regarding low enrolling degrees continued. It was suggested to look at the feasibility of bringing similar degrees together but as different tracks (or subplans).

Old Business

None

Next Meeting

February 26, 2013 in UL 1126

Meeting adjourned at 2:59pm